Tsilhqot'in Stewardship Planning Portal Training
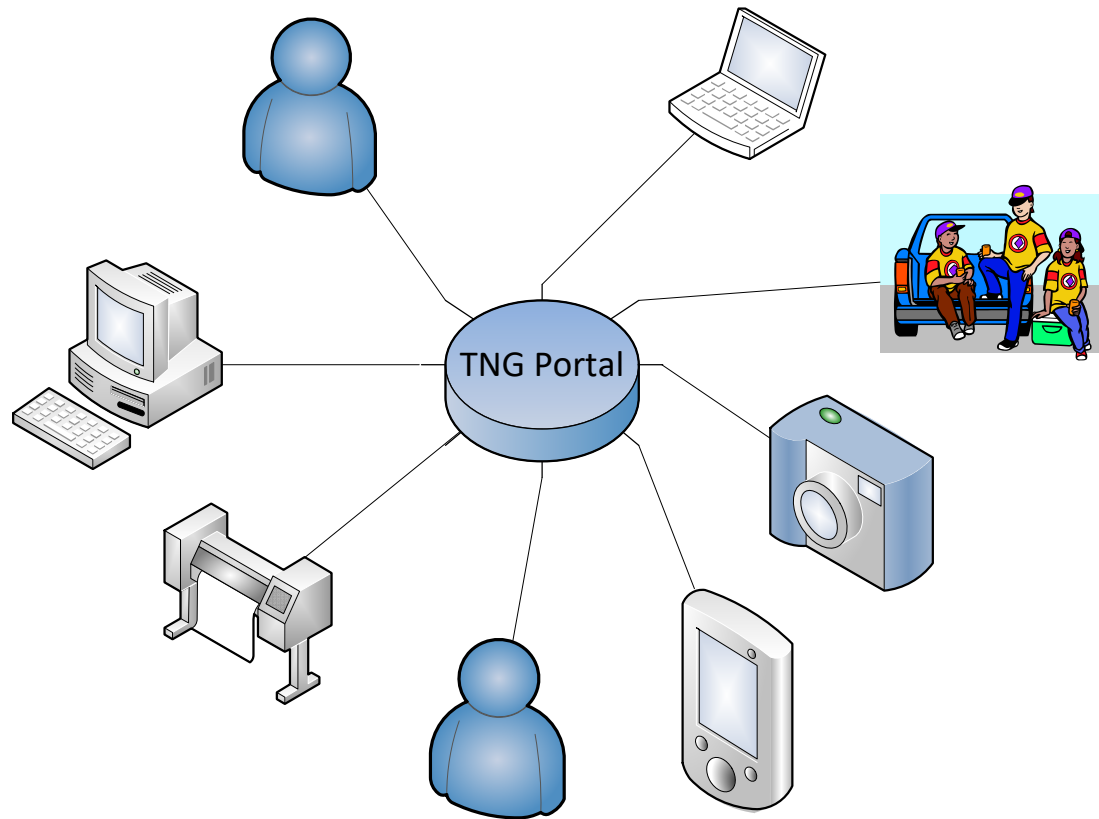
May 7, 2019

Tsilhqot'in Stewardship Planning Portal Training / Workshop:

Topics:
- What is the Portal
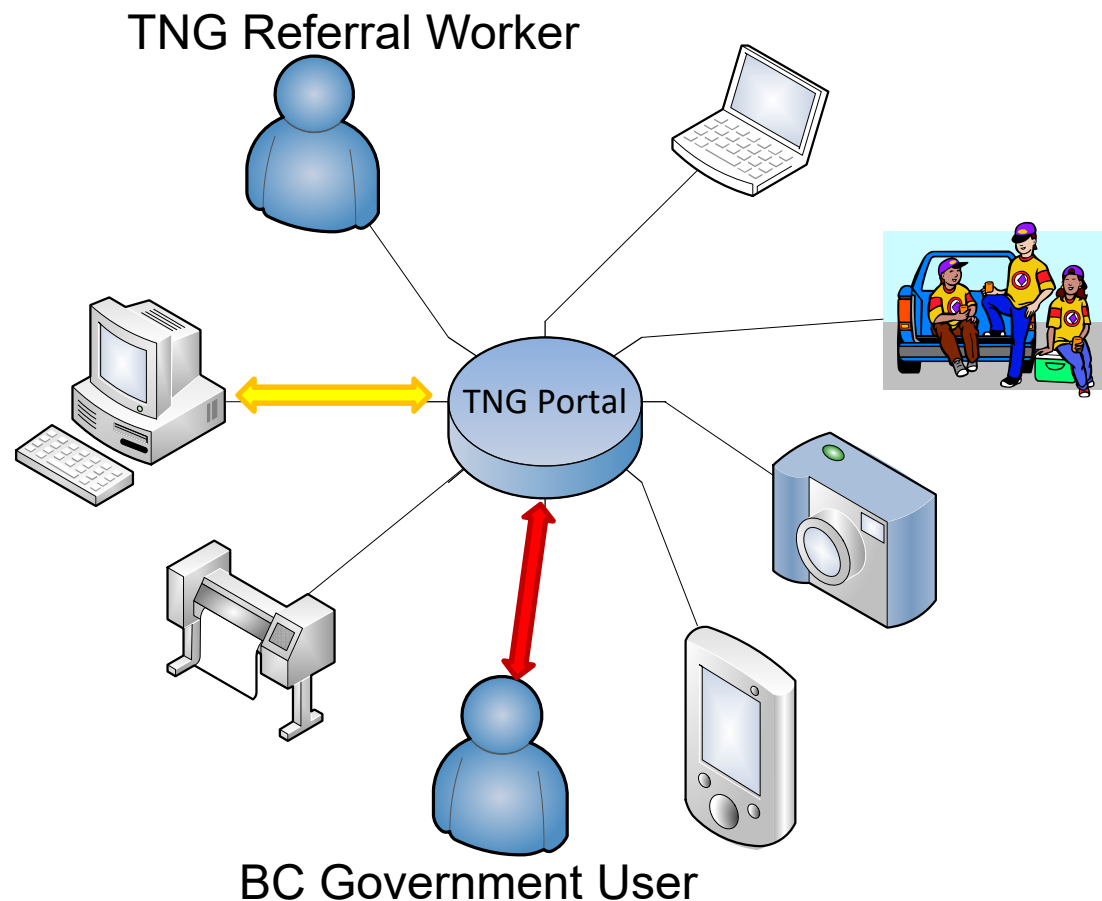- Submitting
- Searching
- Viewing

The TNG Portal is the permanent record for all things related to Referrals for Tsilhqot'in National Government.
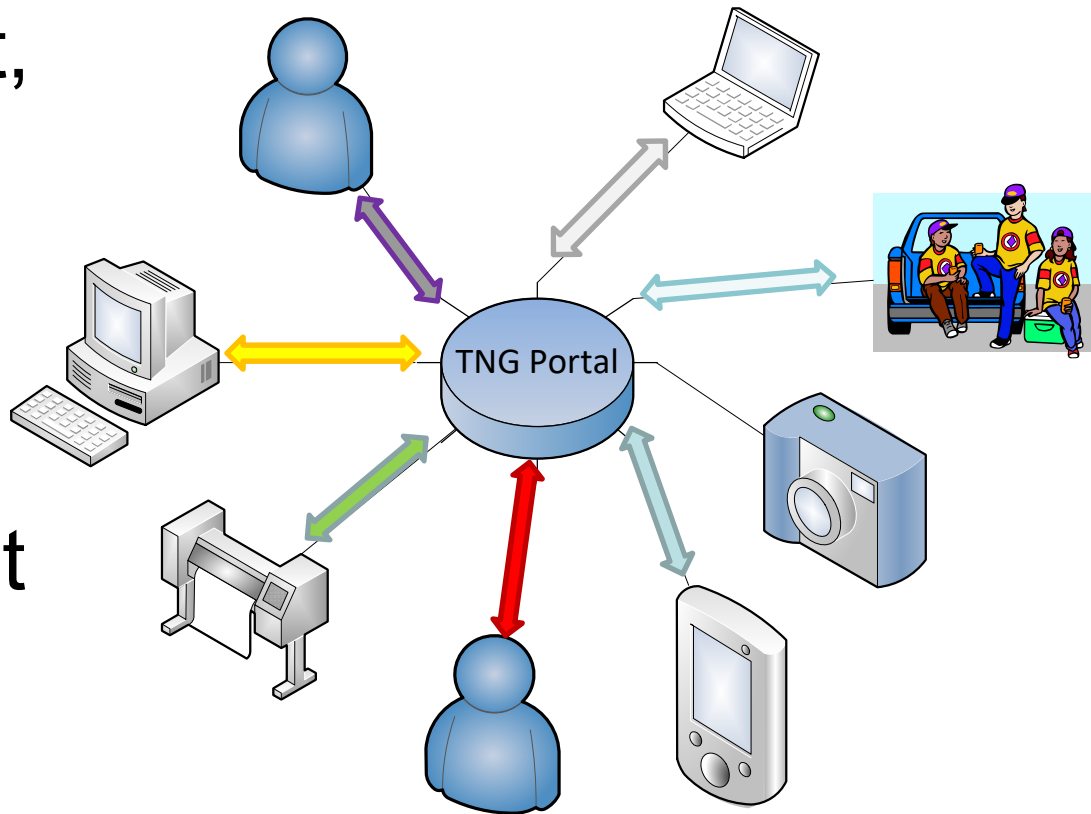
Information is posted to the Portal. We call these packages of information a **Portal Submission.**

TNG Referral Worker

TNG Portal

BC Government User

Every submission and all its content, attachments, shapefiles, permissions and email notification settings represent a record in a database
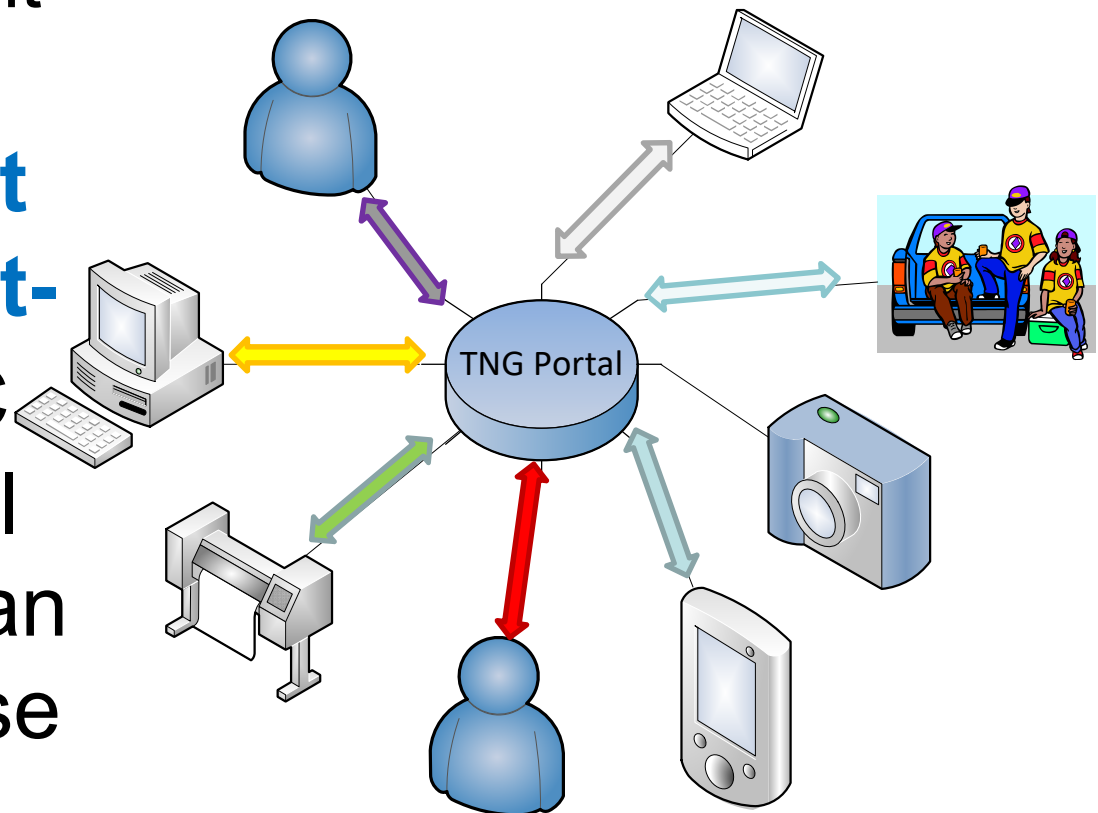
View of DATABASE

Submission ID	Parent ID	Title	Name	Submittor	Submission Date / Time	Assigned To	Status	Attached Files (Delimited by '|')
13271	-1	ID: 13271 - TFA Engagement Request 2011-Sept-15 - MurraySpeed	EL2_A20019_CP55W	Murray Speed	08/09/2016 02:50 PM	Sally Sellars	Under Monitor	cp55w_app.pdf	AOA_A20019 CP 5
13272	-1	ID: 13272 - TFA Engagement Request 2011-Sept-15 - RogerRitsema	EL3 Eberding Timber Narcosli A78603 CP5	Roger Ritsema	08/17/2016 04:26 PM	Gene Cooper	Under Monitor	TNG_A78603_CP5_Referral_Letter.p
13273	-1	ID: 13273 - TFA Level 1 Notification 2011-Sept-15 - RogerRitsema	EL1 West Fraser Millls Alexandria Road Per	Roger Ritsema	08/10/2016 02:21 PM	Gene Cooper	Under Monitor	No files attached
13274	-1	ID: 13274 - General Communication Form 2011-Sept-15 - JaniceSapp	Forest Enhancement Program	Janice Sapp	08/10/2016 04:43 PM	Sarah Gash	New	Toosey.pdf	Alexis Creek.pdf	Esd
13275	-1	ID: 13275 - TFA Engage						df	MPlanMaps.pdf
13277	-1	ID: 13277 - TFA Engagem						df	SignedTNGTSAer
13278	-1	ID: 13278 - TFA Engagem						81W_AssociatedRoad
13279	-1	ID: 13279 - TFA Engagem							1414-WLP-A-5-7-8-3
13281	-1	ID: 13281 - TFA Level 1 N						ed
13282	-1	ID: 13282 - TFA Engagem						llgold_Placer_TNG.p
13298	-1	ID: 13298 - TFA Engagem						ent_Request (2).pdf
13300	-1	ID: 13300 - TFA Level 1 N						ed
13308	-1	ID: 13308 - Forestry Refe						TNG NOI.pdf	A2001
13309	-1	ID: 13309 - Forestry Refe						TNG NOI.pdf	A2001
13312	-1	ID: 13312 - TFA Engagem						549_TNG_Eng_Reque
13313	-1	ID: 13313 - TFA Engagem						660_TNG_Eng_Reque
13317	-1	ID: 13317 - TFA Engagem						SSS.docx	A94488_A
13336	-1	ID: 13336 - TFA Engagem						uise Map.pdf	CP013
13337	-1	ID: 13337 - Forestry Refe						on Initiation Letter.p
13350	-1	ID: 13350 - TFA Engagem						U_R17008_Amd_27.p
13351	-1	ID: 13351 - TFA Level 1 N						
13353	-1	ID: 13353 - Forestry Referrals 2011-Sept-15 - ShammaCawston	A20010 U11 New Road - should be a child t	Shamma Cawston	08/30/2016 05:10 PM	Sally Sellars	Under Monitor	A20010CPU11RoadReferralAnaham
13358	-1	ID: 13358 - TFA Engagement Request 2011-Sept-15 - JonathanPatterson	5002670 Engagement Request	Janice Sapp	09/28/2016 03:48 PM	Gene Cooper	Under Monitor	ZnB_EL2_5002670_TNG_Eng_Reque
13359	-1	ID: 13359 - TFA Engagement Request 2011-Sept-15 - EmilyWatson	Gibraltar Notice of Work 090004201601 - 6 d	Emily Watson	09/01/2016 02:24 PM	JP Laplante	New	0900004201601_NOW & Maps.pdf	
13360	-1	ID: 13360 - TFA Engagement Request 2011-Sept-15 - IanHannah	EL3_FTA_ER_BCTS_Tibbles_A61585	Ian Hannah	09/01/2016 03:41 PM	Lennon Solomon	Under Monitor	A61585 Location Map.pdf	A61585
13363	-1	ID: 13363 - General Communication Form 2011-Sept-15 - NonitaJohnny		Nonita Johnny	09/02/2016 09:25 AM		New	No files attached
13367	-1	ID: 13367 - TFA Engagement Request 2011-Sept-15 - JonathanPatterson	Water File 5002678_Change Approval	Janice Sapp	09/27/2016 02:56 PM	Gene Cooper	Under Monitor	ZnB_EL2_5002678_TNG_Eng_Reque
13368	-1	ID: 13368 - TFA Engagement Request 2011-Sept-15 - EmilyWatson	EL2 Twilight Fence 46X on road right of way	Emily Watson	09/07/2016 09:37 AM	Lennon Solomon	Under Monitor	Puhallo_Tolko 46W.pdf	RAAD AOA
13371	-1	ID: 13371 - TFA Engagement Request 2011-Sept-15 - RogerRitsema	EL2 MFLNRO Narcosli Creek Grazing Licence	Roger Ritsema	09/07/2016 01:48 PM	Gene Cooper	Under Monitor	EL2_RAN077759_Narcosli_TNG_fina
13372	-1	ID: 13372 - Forestry Referrals 2011-Sept-15 - ShammaCawston	NOI A20019 CP 013 Blocks C0509, C4002-C40	Amy Harrison	02/01/2017 02:26 PM	Gene Cooper	In Progress	ConnectivityReplacementMap.pdf
13382	-1	ID: 13382 - TFA Level 1 Notification 2011-Sept-15 - RogerRitsema	EL1 West Fraser Mills Twan Lake Road Tran	Roger Ritsema	09/14/2016 05:50 PM	Gene Cooper	Under Monitor	No files attached
13385	-1	ID: 13385 - Forestry Referrals 2011-Sept-15 - NicoleLarson	A76729-CP14T-Aneko-RPP	Nicole Larson	09/20/2016 10:10 AM	Sally Sellars	Under Monitor	14T_InformationSharingProcess.do
13386	-1	ID: 13386 - Forestry Referrals 2011-Sept-15 - MichaelTomlinson	ECF -FLTC - Unit R3 Eagle Lake	Michael Tomlinson	09/19/2016 11:16 AM	Lennon Solomon	Under Monitor	ECF Unit R3 FBIW.doc	ECF Unit R3
13390	-1	ID: 13390 - Forestry Referrals 2011-Sept-15 - NicoleLarson	A76729_CP15U_Aneko_RPP	Nicole Larson	09/20/2016 10:09 AM	Sally Sellars	Under Monitor	15U_FNReferral.pdf	15U_Referral
13391	-1	ID: 13391 - Forestry Referrals 2011-Sept-15 - NicoleLarson	A76729_CP16U_Aneko_RPP	Nicole Larson	09/20/2016 10:47 AM	Sally Sellars	Under Monitor	16U_1_MooseMap.pdf	16U_2_Mo
13400	-1	ID: 13400 - TFA Engagement Request 2011-Sept-15 - JasonKerley	Moose Management Plan-Non-Status Road	Jason Kerley	09/21/2016 07:55 PM	Luke Doxtator	New	moose_management_plan.pdf

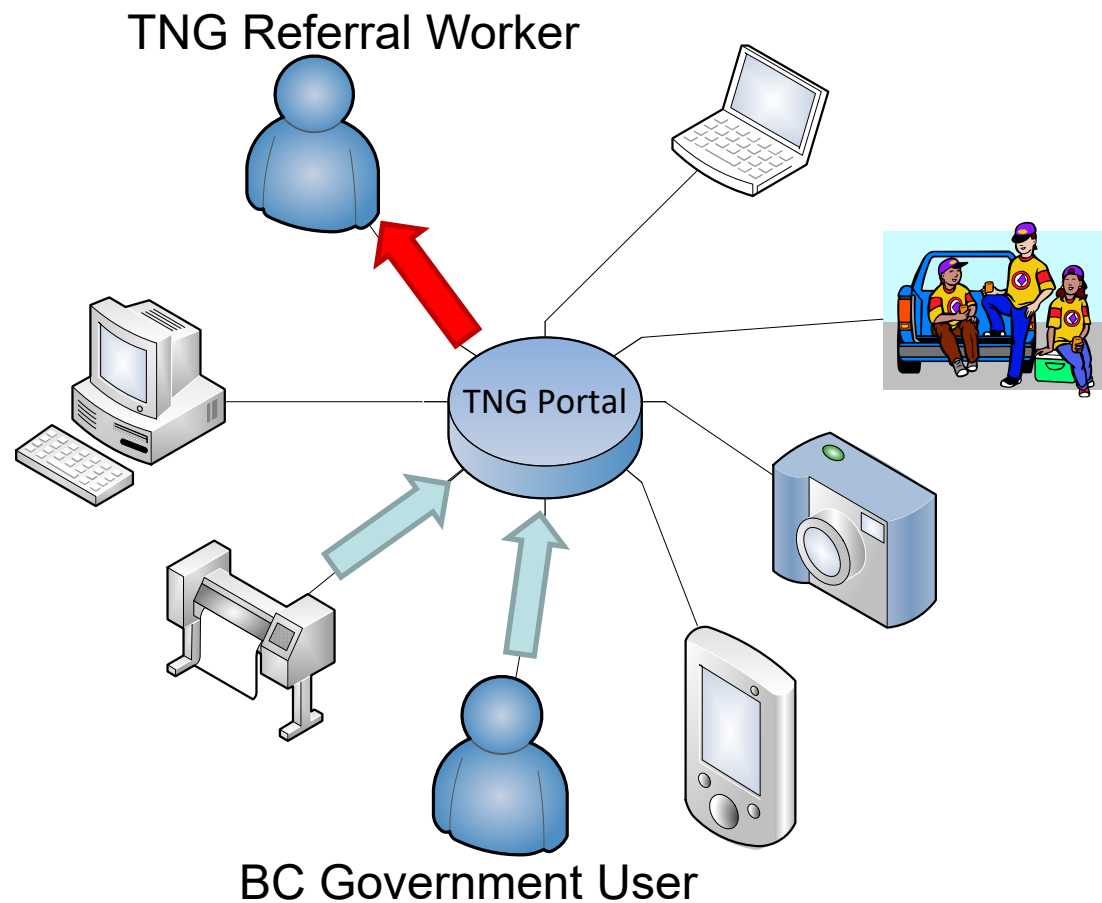| Submission ID	Parent ID	Title
13271	-1	ID: 13271 - TFA Engagement Request 2011-Sept-15 - MurraySpeed
13272	-1	ID: 13272 - TFA Engagement Request 2011-Sept-15 - RogerRitsema
13273	-1	ID: 13273 - TFA Level 1 Notification 2011-Sept-15 - RogerRitsema
13274	-1	ID: 13274 - General Communication Form 2011-Sept-15 - JaniceSapp
13275	-1	ID: 13275 - TFA Engagement Request 2011-Sept-15 - BevWassenaar
13277	-1	ID: 13277 - TFA Engagement Request 2011-Sept-15 - BevWassenaar
13278	-1	ID: 13278 - TFA Engagement Request 2011-Sept-15 - MurraySpeed
13279	-1	ID: 13279 - TFA Engagement Request 2011-Sept-15 - RogerRitsema
13281	-1	ID: 13281 - TFA Level 1 Notification 2011-Sept-15 - RogerRitsema
13282	-1	ID: 13282 - TFA Engagement Request 2011-Sept-15 - RogerRitsema
13298	-1	ID: 13298 - TFA Engagement Request 2011-Sept-15 - JaniceSapp

The TFA Engagement Form:

"TFA Engagement Request 2011-Sept-15" is the form BC Government Portal users use to make an entry to the database and initiate a new TSA Engagement.

Every week each new TSA Engagement is assigned to a Referral Worker

TNG Referral Worker

TNG Portal

BC Government User

MAKING A PORTAL SUBMISSION

MAKING A PORTAL SUBMISSION

To initiate a NEW TSA Engagement select the **TFA Engagement Request 2011-Sept-15** form and click

Fill Form

Fill A Form

In this section, you can select a Form to be filled for submitting various types of data.
For example, to initiate a Forestry Referral, please select the Referral form from the list below. Upon completing the form, please click the Submit button.

Please select a form to fill in from the drop-down list below and click 'Display Form'.

TFA Engagement Request 2011-Sept-15

Fill Form

Resume Work on a DRAFT Submission

In this section, you can continue work on a previously started Submission that was saved as a DRAFT.

To resume work on a DRAFT submission, select a DRAFT submission from the drop-down box below and click 'Resume DRAFT'.

ID: 11484 - General Communication Form 2011-Sept-15 - SallyMASellars

Resume DRAFT

To Reopen and work on a submission you have already initiated and held in **Draft,** select it in the drop down menu under **Resume Work on Draft Submission** and click

Resume DRAFT.

Fill A Form

In this section, you can select a Form to be filled for submitting various types of data.
For example, to initiate a Forestry Referral, please select the Referral form from the list below. Upon completing the form, please click the Submit button.

Please select a form to fill in from the drop-down list below and click 'Display Form'.

TFA Engagement Request 2011-Sept-15

Fill Form

Resume Work on a DRAFT Submission

In this section, you can continue work on a previously started Submission that was saved as a DRAFT.

To resume work on a DRAFT submission, select a DRAFT submission from the drop-down box below and click 'Resume DRAFT'.

ID: 11484 - General Communication Form 2011-Sept-15 - SallyMASellars

Resume DRAFT

TSILHQOT'IN NATIONAL GOVERNMENT
Stewardship Portal

Note:

The Submisison ID has already been generated.

This is a **Parent Submission** no need to link it to another submission.

Name your submission in this format:

EL2 Fence Replacement Crazy Creek

Click **Save** – or else edits will be lost!

Submission Name: *name not set*
Submission Title: **ID: 14553 - TFA Engagement Request 2011-Sept-15 - admin**

Parent Submission ID

▼ Instructions

Parent Submission ID: [   ] [Validate]   **NOT LINKED to another Submission**

[Set Parent Submission ID]

Submission Name

▼ Instructions

Submission Name: [   ]

[Save]

Content

▼ Instructions

Please note: Effective Sept 15 2011, this form is only to be used for TFA Engagements, Levels 2-5. For Level 1 Notifications, use the form "TFA Notifications 2011-Sept-15"

Brief Overview of Project: [Tahoma ▼] | **B** *I* U | A⁺ A⁻ | A⁻ ab⁻ | ≡ ≡ ≡

Tsilhqot'in National Government
Stewardship Portal

Fill in the field of the Content Node with details.

(See example)

At the bottom of the node click the **Save** button

Brief Overview of Project: | Tahoma | B *I* U | A⁺ A˅ | A˅ ᵃᵇ˅ | ☰ ☰

Mineral Exploration IP/Drilling/Trail Construction - Red Sky - Colorado Resources - south and east of Pyper Lake

Location: South and East of Pyper Lake

Proponent: Colorado Resources

Legal Description of Application Area: Mineral Claims 649104 to 649107, 842142, 824163, 824282, 83

Size in Hectares: 5.65

Engagement Contact: Harry Jennings

Lead Agency: Ministry of Energy and Mines

Government File Number: 10455-20/1620996

Other Comments: | Tahoma | B *I* U | A⁺ A˅ | A˅ ᵃᵇ˅ | ☰ ☰

Ongoing engagement underway with the Tsi Del Del (Alexis Creek Band) at Redstone.

Save

Due Date Calculator:

Select the Level and Zone for your Engagement.

The Start Date and Completion Date will automatically be calculated based on the TSA Guidelines.

Due Date Calculator

▼ Instructions

Level & Zone: Please select one...

Start Date:

Completion Date:

Save

TSA Level and Zone	Working Days
Any Level - Zone D Exclusively	No Time Limit Set
Level 2 - Zone A, Level 4 Criteria	20
Level 2 - Zone B and/or C	20
Level 3 - Zone B and/or C	40
Level 4 - Zone B and/or C	60
Level 5 - Any Zone	No Time Limit Set
Tsilhqot'in Engagement - Any Zone	30

File Attachment Loader:

1. Browse to file you wish to load

2. Add Meta Data

3. Upload File

*NO SPACES in filenames

*Maximum of 30 characters

*NO non-alphanumeric characters

You can **DELETE** a file attachment if you realize you attached the wrong file or want to edit it and reattach.

Delete Selected

File Attachment Loader

▼ Instructions

Files attached to this submission

Delete Selected

Link	File Name	Meta Data

File Uploader (DO NOT USE FOR SHAPEFILES)

Click browse to select a file...   Browse

File Meta Data:

Add file description here (optional)

Upload File

Shapefile Loader:

Browse to the DBF, SHP, and SHX files to complete your shapefile submission.

A successful shapefile load will appear in the list.

Shapefile Loader

▼ Instructions

▼ Spatial Schema Defintions

Spatial files attached to this submission

Link	Layer

Shapefile Uploader

DBF: C:\fakepath\Wf-WL_CP_MAC_Blk_8.dbf [Browse]

SHP: C:\fakepath\Wf-WL_CP_MAC_Blk_8.shp [Browse]

SHX: C:\fakepath\Wf-WL_CP_MAC_Blk_8.shx [Browse]

[Upload Shapefile]

Example of Shapefile Validation Failure

Shapefile Validation Results:

Shapefile: centreline_proposed_PORTAL

Submitted to Form ID: 24

Validation against schema: 'tfa_pointfeb15'
- Geometry of shapefile is valid: FALSE - Schema requires a 'point' geometry type.
- Attribute: Agency (varchar) - FOUND
- Attribute: Proponent (varchar) - FOUND
- Attribute: File_Numb (varchar) - FOUND
- Attribute: Activ_Desc (varchar) - FOUND
- Attribute: Feature (varchar) - FOUND
- Attribute: ID_Name (varchar) - FOUND
- Attribute: DBid (integer) - FOUND

Uploaded shapefile DOES NOT validate against this schema.

Example of Shapefile Validation Failure

The uploaded shapefile contained the following:

- Geometry Type: multilinestring ← Multipart
- Attribute: agency (varchar)
- Attribute: proponent (varchar)
- Attribute: file_numb (varchar)
- Attribute: activ_desc (varchar)
- Attribute: feature (varchar)
- Attribute: id_name (varchar)
- Attribute: dbid (integer)

List of all attributes from the uploaded shapefile.

Check the fieldNAME, and the fieldTYPE

Permissions:

For the most part you accept the default permission.

You are part of the

BCGovernment

User Group
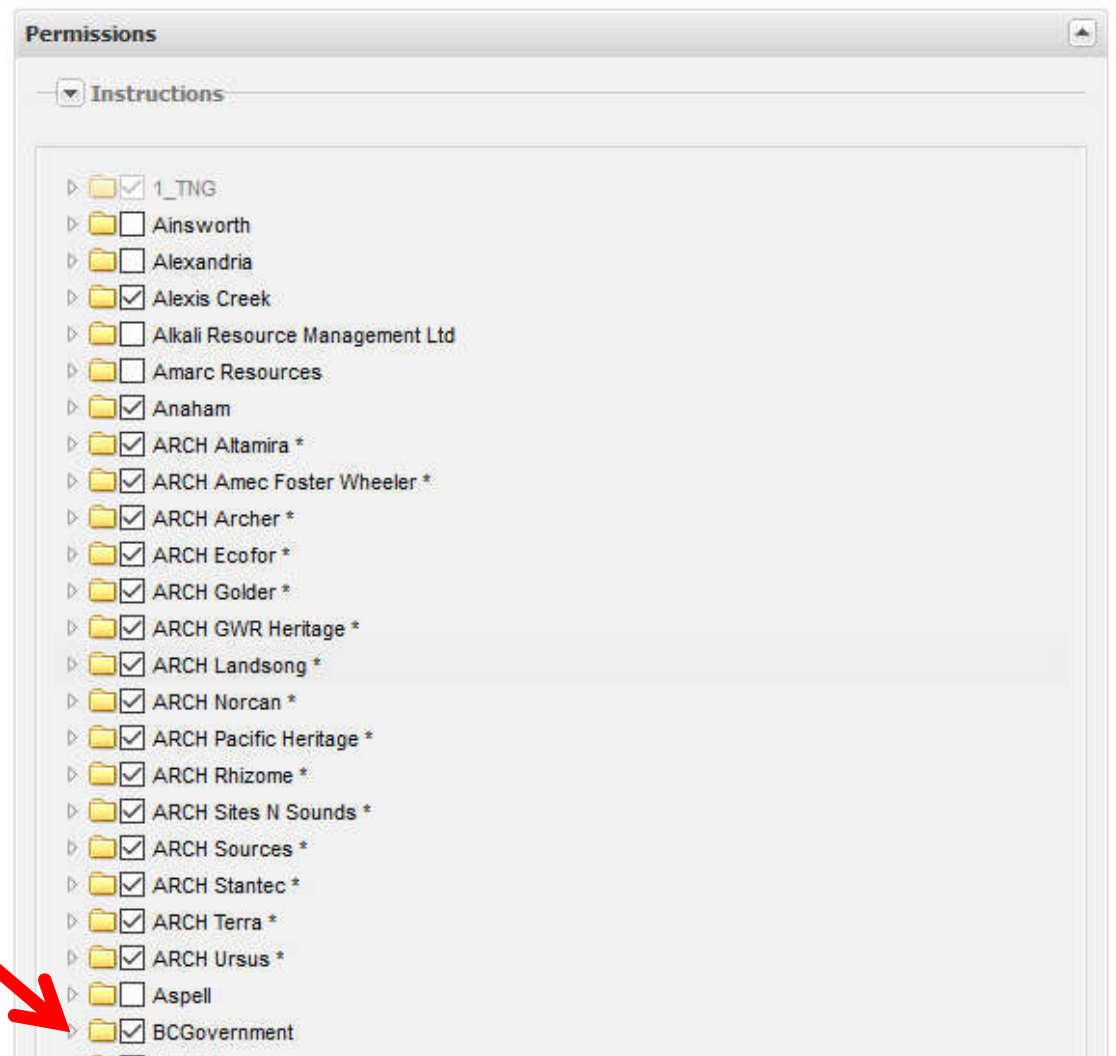
Email Notifications:

Autocompletes when you start typing
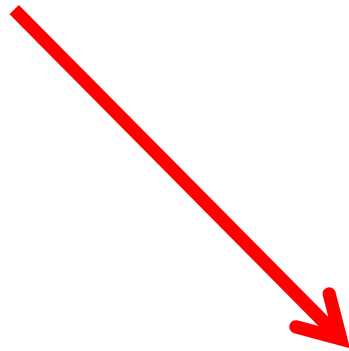
Send Email Notification

▼ Instructions

Delete Selected

Recipient	Comment
portaladmin@tsilhqotin.ca	Required by Stewardship Portal
Devon.Lyons@gov.bc.ca	Defined by this Submission
Erika.Driedger@gov.bc.ca	Defined by this Submission
portaladmin@tsilhqotin.ca	Defined by this Submission

Add Recipients Manually:

sarah@tsilhqotin.ca

Add Recipient

Add Recipients from:

Parent Submission	Other Amendments

The Submission Control:

Delete this Draft

Hold as Draft

Submit to Stewardship Portal

Switch to Step by Step Guide for Submitting a Referral

SEARCHING and RETRIEVAL

SEARCHING and RETRIEVAL

Find Submissions

Search by Submission ID number (DBID)

Keyword Search

Advanced Search

Find Submissions: Submission ID Search

Do you know the exact number (Submission ID) of the Portal Submission you are looking for?

If you do, type it into the Submission ID field and click Search.

Find Submissions: Keyword Search

Now expand the Keyword Search option by clicking on the arrow next to Keyword Search.

Keyword Search:

Customize search criteria as broadly or narrowly as you wish.

✓ Enter keyword(s) and click the fields to look within for those fields.

✓ Specify Submission status to search by.

✓ Specify type of submission (Parent or Child (amendment) to search .

Experiment with a variety of Keyword Searches.

Toggle on and off the searching criteria.

Find submissions based on WHO submitted it, then WHO it is assigned to, or a word in the Subm.ission Name

Reporting on Multiple Search Results
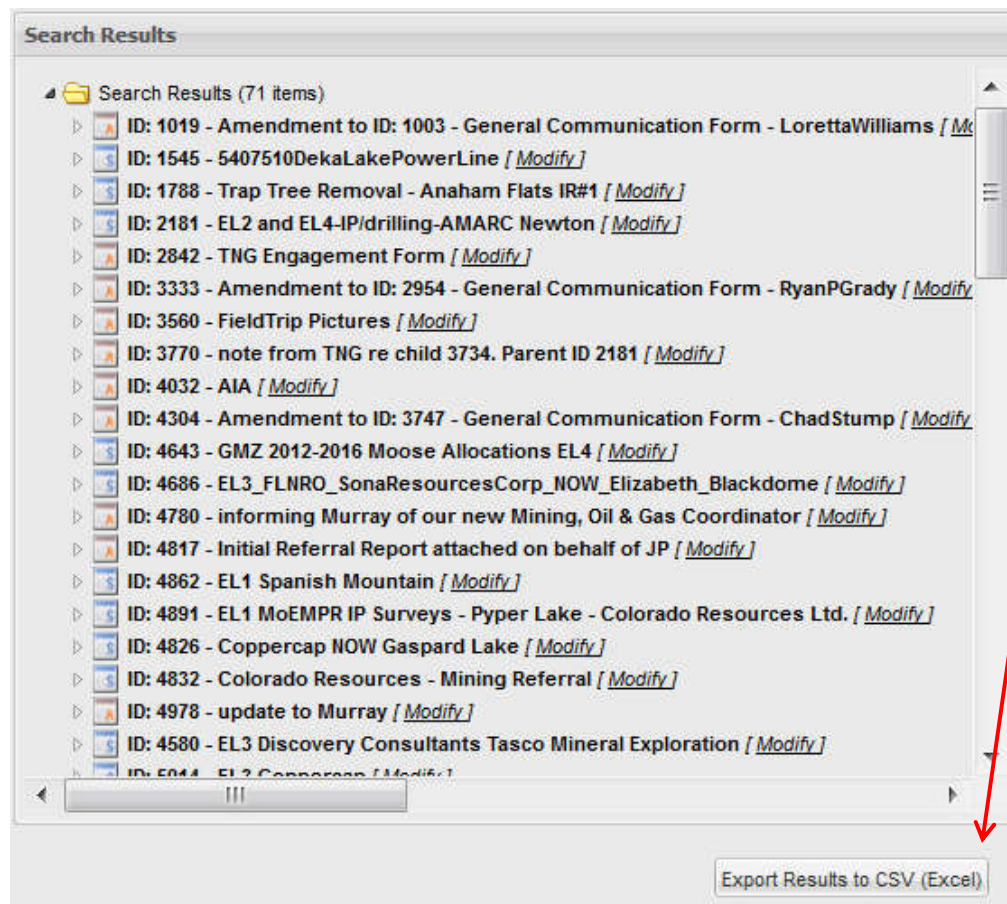
- Search results can also be exported to Excel (csv format) and manipulated in Excel to create a tidy report.
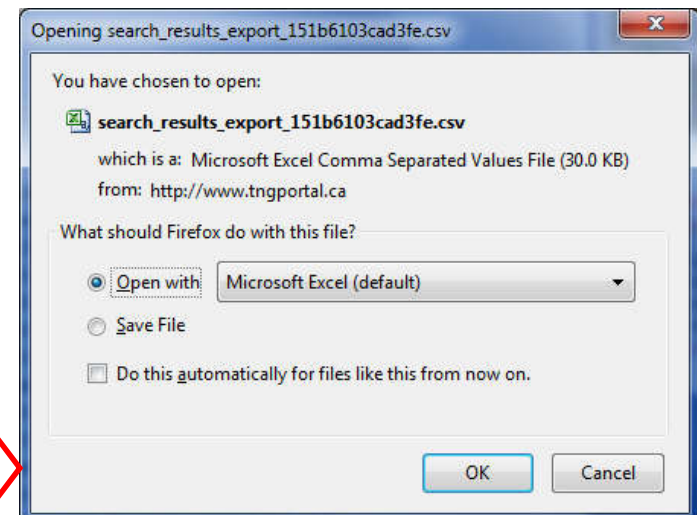
What if you want help AFTER this training session?

Instructions are available for each type of search.

Simply expand the **Instructions** Tab.

What if you want help AFTER this training session?

Instructions are also available on the Document Download Page

| Portal Information |
| TNG Website Home |
| Portal Login |
| Document Downloads |

Document Downloads

The documents below are available for download.

1. **Comprehensive Training Material**
   A. TNG User Training Material **ADDED May 4, 2015**

      Click on the link above to download a powerpoint presentation from the TNG User Training - Task Based Training Session held May 4, 2015.

   B. Portal Background Information and Preliminary Material

2. **User Help Documents - Task Specific User Documents**
   A. TFA Quick Reference Document

      Click on the link above to download a PDF document for a quick outline of the steps required to submit an Engagement Request under the Tsilhqot'in Framework Agreement.

   B. TSA Shapefile Translation Toolbox for ArcGIS **ADDED Nov. 6, 2018**

      Click on the link above to download an ArcGIS toolbox containing a python script tool for creating TSA compatible shapefiles for upload with a TSA Engagement Request. Please see for How to use

   C. TSA Shapefile Translation Toolbox User Help Document **ADDED Nov. 6, 2018**

      Click on the link above to download a PDF document containing information on How to use the ArcGIS toolbox for converting shapefiles to be compatible with a TSA Engagement Request 2011-Sept-15 form.

SUBMISSION VIEWING

Stewardship Home

Find Submissions

Fill A Form

Map Layers

View Available Schemas

View Form Fields

Document Downloads

Welcome to The Stewardship Portal

You have successfully logged in to The Stewardship Portal. The list below outlines the functions that are accessible from the menu on the left.

- **Find Submissions**

  This function allows you to search through the Submissions in the Portal. Use this function to identify the appropriate submission to which you should add an attachment/addendum. Note that you will not see submissions from other users unless you the appropriate have permissions.

- **Fill A Form**

  Information is submitted to the Stewardship Portal by filling in a form.
  For example, to initiate a Forestry Referral, click on **Fill A Form** and select the **Forestry Referral** Form from the list.

What to do with the Results of your Search:

- ✓ Search Results display in "Tree" format:
- ✓ Click on arrow beside submissions to expand or collapse details
- ✓ Blue "S" in icon denotes Parent "Submission"
- ✓ Red "A" in icon denotes Child or "Amendment".

Search Results

Search Results (71 items)
- ID: 1019 - Amendment to ID: 1003 - General Communication Form - LorettaWilliams [M
- ID: 1545 - 5407510DekaLakePowerLine [Modify]
- ID: 1788 - Trap Tree Removal - Anaham Flats IR#1 [Modify]
- ID: 2181 - EL2 and EL4-IP/drilling-AMARC Newton [Modify]
- ID: 2842 - TNG Engagement Form [Modify]
- ID: 3333 - Amendment to ID: 2954 - General Communication Form - RyanPGrady [Modify]
- ID: 3560 - FieldTrip Pictures [Modify]
- ID: 3770 - note from TNG re child 3734. Parent ID 2181 [Modify]
- ID: 4032 - AIA [Modify]
- ID: 4304 - Amendment to ID: 3747 - General Communication Form - ChadStump [Modify]
- ID: 4643 - GMZ 2012-2016 Moose Allocations EL4 [Modify]
- ID: 4686 - EL3_FLNRO_SonaResourcesCorp_NOW_Elizabeth_Blackdome [Modify]
- ID: 4780 - informing Murray of our new Mining, Oil & Gas Coordinator [Modify]
- ID: 4817 - Initial Referral Report attached on behalf of JP [Modify]
- ID: 4862 - EL1 Spanish Mountain [Modify]
- ID: 4891 - EL1 MoEMPR IP Surveys - Pyper Lake - Colorado Resources Ltd. [Modify]
- ID: 4826 - Coppercap NOW Gaspard Lake [Modify]
- ID: 4832 - Colorado Resources - Mining Referral [Modify]
- ID: 4978 - update to Murray [Modify]
- ID: 4580 - EL3 Discovery Consultants Tasco Mineral Exploration [Modify]
- ID: 5044 - EL3 Coppercap [Modify]

Export Results to CSV (Excel)

How to Navigate Search Results (cont.):

- ✓ Expanded Search Results "Tree"
- ✓ Display the Submission Details:

  Name

  Actions

  Amendments

  Attachments

Search Results

- ▲ 📁 Search Results (1 item)
  - ▲ 📄 ID: 6747 - EL 3 - Mineral Exploration (IP/Drilling) - Red Sky Project - Colorado Resources [Mo
    - 📄 Form: TFA Engagement Request 2011-Sept-15 (Form ID: 24)
    - ◈ Name: EL 3 - Mineral Exploration (IP/Drilling) - Red Sky Project - Colorado Resources
    - ◈ Title: ID: 6747 - TFA Engagement Request 2011-Sept-15 - HarryJennings
    - 📋 Status: **Insufficient Capacity**
    - 📋 State: **SUBMITTED** (06/01/2012 03:27 PM)
    - 👤 Submitter: **Harry Jennings**
    - 👥 Assigned to: **Trina Setah**
    - ⚠ Due Date Calculator: **Level 3 - Zone B and/or C** [*Modify*]
    - ▷ 🔧 Actions
    - ▷ 📁 Amendments
    - ▷ 📁 Attachments
    - ▷ 📁 Layers

Click on the triangle beside the Attachments icon, and open up documents.

Tsilhqot'in National Government
Stewardship Portal

Search Results

- 📁 Search Results (1 item)
  - 🗒 **ID: 6747 - EL 3 - Mineral Exploration (IP/Drilling) - Red Sky Project - Colorado Resourc**
    - 🟦 Form: **TFA Engagement Request 2011-Sept-15** (Form ID: 24)
    - ◈ Name: **EL 3 - Mineral Exploration (IP/Drilling) - Red Sky Project - Colorado Resource**
    - ◈ Title: **ID: 6747 - TFA Engagement Request 2011-Sept-15 - HarryJennings**
    - 🖼 Status: **Insufficient Capacity**
    - 📋 State: **SUBMITTED (06/01/2012 03:27 PM)**
    - 👤 Submitter: **Harry Jennings**
    - 👤 Assigned to: **Trina Setah**
    - ⚠ Due Date Calculator: **Level 3 - Zone B and/or C** *[Modify]*
    - 🔧 Actions
    - 📁 Amendments
      - 📄 **ID: 6763 - Assigned to Christine Tether** *[Modify]*
      - 📄 **ID: 6990 - MEM Notification of Decision - Mine#1620996201202 - Red Sky Project**
    - 📁 Attachments
      - ☐ *1620996201202ER_PortalFinal_2012.docx*
      - ☐ *1620996201202_NOW.pdf*
      - ☐ *1620996201202_coloradoclaimsmap.pdf*
      - ☐ *1620996201202_redsky_property.pdf*
      - ☐ *1620996201202_RedSky_prop_drilling.pdf*
    - 📁 Layers
      - 🔍 *SID:6747 [May 31 2012] ProjectB_RedSky*

Search Results

Submitter: **Harry Jennings**

Assigned to: **Trina Setah**

▷ ⚠ Due Date Calculator: **Level 3 - Zone B and/or C** *[Modify]*

▷ 🔧 Actions

▲ 📁 Amendments

    ▷ 📄 **ID: 6763 - Assigned to Christine Tether** *[Modify]*

    ▲ 📄 **ID: 6990 - MEM Notification of Decision - Mine#1620996201202 - Red Sky Project**

        📋 Form: **General Communication Form 2011-Sept-15** (Form ID: 27)

        📄 Parent ID: **6747**

        ◈ Name: **MEM Notification of Decision - Mine#1620996201202 - Red Sky Project**

        ◈ Title: **ID: 6990 - Amendment to ID: 6747 - General Communication Form 2011-S**

        🖼 Status: **New**

        📋 State: **SUBMITTED (08/10/2012 09:00 AM)**

        👤 Submitter: **Harry Jennings**

        👤 Assigned to: **Not Assigned**

        ▷ 🔧 Actions

        ▲ 📁 Attachments

            📄 *MEMNoOfDec-RedSky 1620996201202.docx*

▲ 📁 Attachments

    📄 *1620996201202ER_PortalFinal_2012.docx*

    📄 *1620996201202_NOW.pdf*

    📄 *1620996201202_coloradoclaimsmap.pdf*

VIEWING CONTENT

In Actions click on
View Form Data
to view content of Submission.

Tsilhqot'in National Government
Stewardship Portal

ID: 6747 - EL 3 - Mineral Exploration (IP/Drilling) - Red Sky Project - Colorado Resources ☒

Submission Name: EL 3 - Mineral Exploration (IP/Drilling) - Red Sky Project - Colorado Resources

Submission Title: ID: 6747 - TFA Engagement Request 2011-Sept-15 - HarryJennings

Parent Submission ID ▲

Parent Submission ID: [ ]   **NOT LINKED to another Submission**

Submission Name ▲

Submission Name: EL 3 - Mineral Exploration (IP/Drilling) - Red Sky Project - Colorado Resourc

Content ▲

Please note: Effective Sept 15 2011, this form is only to be used for TFA Engagements, Levels 2-5. For Level 1 Notifications, use the form "TFA Notifications 2011-Sept-15"

Brief Overview of Project:

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Mineral Exploration IP/Drilling/Trail Construction - Red Sky - Colorado Resources - south and east of Pyper Lake

Viewing an entire existing Submission:

- A great way to view a referral is to start with the **"Export to PDF"** or **"Preview as a WebPage"** viewing options, available under the "Actions" arrow.
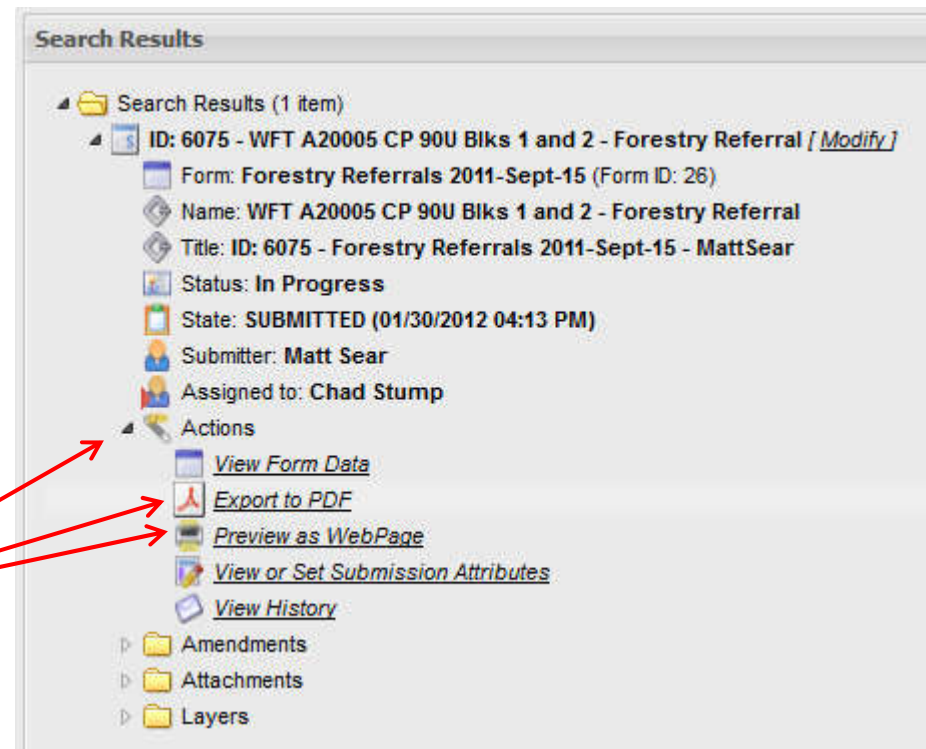
TSILHQOT'IN NATIONAL GOVERNMENT
Stewardship Portal

««« SUBMISSION »»»

SUMMARY

Submission ID	**6075**
Name	**WFT A20005 CP 90U Blks 1 and 2 - Forestry Referral**
Title	**ID: 6075 - Forestry Referrals 2011-Sept-15 - MattSear**
Submission State	**SUBMITTED**
Submission Date (MM/DD/YYYY)	**01/30/2012 04:13 PM**
Submittor	**Matt Sear (matt.sear@westfraser.com)**
Assigned To	**Chad Stump (chad@tsilhqotin.ca)**
Status	**In Progress**

CONTENT

	Please remember to attach shape files WITH THE DBID FILLED IN, as well as a completed block info sheet, overview map, and site plan map when available.

What's the deal with Submission NAMES anyway? (Green Text)

AMENDMENTS

Amendment ID	**6111**
Name	**Amendment with form filled in and maps re attached.**
Title	**ID: 6111 - Amendment to ID: 6075 - Forestry Referrals 2011-Sept-15 - MattSear**
Amendment Date (MM/DD/YYYY)	**02/06/2012 03:11 PM**

Amendment ID	**7024**
Name	**Decision Pending..WFM CP 90U**
Title	**ID: 7024 - Amendment to ID: 6075 - General Communication Form 2011-Sept-15 - NicoleStrand**
Amendment Date (MM/DD/YYYY)	**08/22/2012 03:22 PM**

Amendment ID	**7042**
Name	**PDFs attached showing modified block boundary due to lithic scatter located. Waiting for shapefiles. MT**
Title	**ID: 7042 - Amendment to ID: 6075 - General Communication Form 2011-Sept-15 - MattSear**
Amendment Date (MM/DD/YYYY)	**08/31/2012 03:52 PM**

What is in a NAME?:

- ✓ A submission name is a custom-entered quick summary of the submission.
- ✓ A Submission name is one of only a few attributes that can be entered on the form AND / OR edited after a form is submitted.
- ✓ **Proper naming helps locate information quickly** – either with the search tool, or by allowing users to quickly scan a list of submissions or child submissions for the particulars of a submission.
- ✓ It helps users decide which parent submission (or child submission) is most likely to contain the information they are seeking.
- ✓ The new tree structure allows users to view the Submission ID and Name, before delving into the details, saving time and effort.
- ✓ Without proper naming the user must expand the details of each submission, and potentially open documents, and forms to get a better understanding of what is in the contents, costing time and frustration, before finding the submission they wish to view.

We have covered:

- ✓ Making a TSA Engagement
- ✓ Searching to find a submission
- ✓ Where to find the Instructions
- ✓ Viewing details of a submission
- ✓ Viewing attachments

Questions?